

## ANNEX "B"

### REQUIREMENTS AND PROCEDURE FOR VOTING AND PARTICIPATING IN THE 2022 ANNUAL STOCKHOLDERS' MEETING

- A. CONDUCT OF THE MEETING** - The 2022 Annual Stockholders' Meeting of Lepanto Consolidated Mining Company will be conducted virtually on Monday, August 15, 2022, via ZOOM. Due to the Covid-19 crisis, there will be no physical venue for the meeting. Stockholders who participate in the meeting by remote communication shall be deemed present for purposes of quorum.
- B. PRE-REGISTRATION** - Stockholders intending to participate **by remote communication or by Proxy** (Annex "A-1") are required to pre-register by emailing the Asst. Corporate Secretary at [oaj@lepantomining.com](mailto:oaj@lepantomining.com) **not later than August 8, 2022**. Following are the requirements for pre-registration:
1. Name of the stockholder
  2. Mailing Address
  3. Contact number (landline or mobile)
  4. email address through which the stockholder will send and receive communication from the Company
  5. Scanned copy of any valid government-issued ID with photo and signature of the stockholder
  6. If attending through a duly-appointed Proxy, the name of the Proxy, together with a scanned copy of the Proxy's valid government-issued ID with photo and signature (except if the designated Proxy is the Chairman of the meeting)
  7. If the stockholder is a corporation, a scanned copy of the Corporate Secretary's certification stating the representative's authority to represent the corporation, and a scanned copy of the government-issued ID with photo and signature of the Company representative and email address of the representative.

THE SUBMISSION OF INCOMPLETE OR INCONSISTENT INFORMATION MAY RESULT IN UNSUCCESSFUL REGISTRATION AND WILL RENDER THE STOCKHOLDER INELIGIBLE TO PARTICIPATE IN THE MEETING.

- C. REGISTRATION PROPER**- Successful registrants will receive a notice by email:

1. confirming their registration status and providing:
  - a. link to the online secure portal where they can vote/accomplish the Ballot (Annex "A-2"), which should be accomplished not later than August 15, 2022;
  - b. ZOOM meeting link to enable them to participate at the meeting.
2. for those who submitted a PROXY, a confirmation of the validity of the PROXY.

#### **D. VOTING**

1. A stockholder who chooses to vote electronically should vote on the agenda items by accessing the Ballot through the secure online portal.
2. A stockholder who does not wish to vote electronically can only appoint the Chairman of the meeting as Proxy.
3. The Office of the Corporate Secretary will tabulate all votes received and an independent third party will validate the results.
4. The Corporate Secretary will report the results of the voting during the meeting.

#### **E. MEETING PROPER**

1. During the meeting, each proposed resolution will be shown on the screen as the relevant agenda item is taken up.
2. Participating stockholders can send questions or comments on any item on the agenda through the chat facility of ZOOM.
3. The meeting proceedings will be recorded in audio and video format. A copy of the recorded proceedings will be made available to a stockholder upon request.